



# Choosing Fast Lane as Your Cisco Trusted Learning Partner

## Understanding the Cisco Learning Partner Program

**Cisco Learning Credits (CLCs)** can be acquired as part of the purchase of Cisco products and services or can be purchased at any time through Cisco. These prepaid vouchers are designed to help you access the training needed to fully leverage your Cisco solutions.

Key facts about Cisco Learning Credits:

- » Each CLC is valued at **\$100**.
- » Credits **expire one year** from the date of issue—use them before they're lost!
- » CLCs **cannot be resold**.
- » All Cisco courses delivered by Fast Lane are **CLC-eligible**.
- » Within your organization, CLCs are managed by a **Team Captain**, who must approve their use.

## The Role of the Team Captain

Team Captains are essential to the success of the CLC program, they:

- » Manage and allocate CLCs within the organization.
- » Approve transactions and ensure credits are used effectively.
- » Designate a **Trusted Learning Partner**—such as Fast Lane—through the Cisco platform.

By selecting ITLS, you gain a partner committed to maximizing the value of your CLCs and equipping your teams with the skills they need to thrive.

## Why Fast Lane?

As a **Cisco Platinum Learning Partner**, Fast Lane offers:

- » Customized training programs tailored to your business needs.
- » Proactive monitoring of your CLCs and expiration dates to prevent unused credits.
- » World-class Cisco training to keep your teams ahead of the curve.
- » As Cisco's Global Value Exchange (CLC) Learning Partner of the Year we are recognised experts in the management and usage of CLCs.

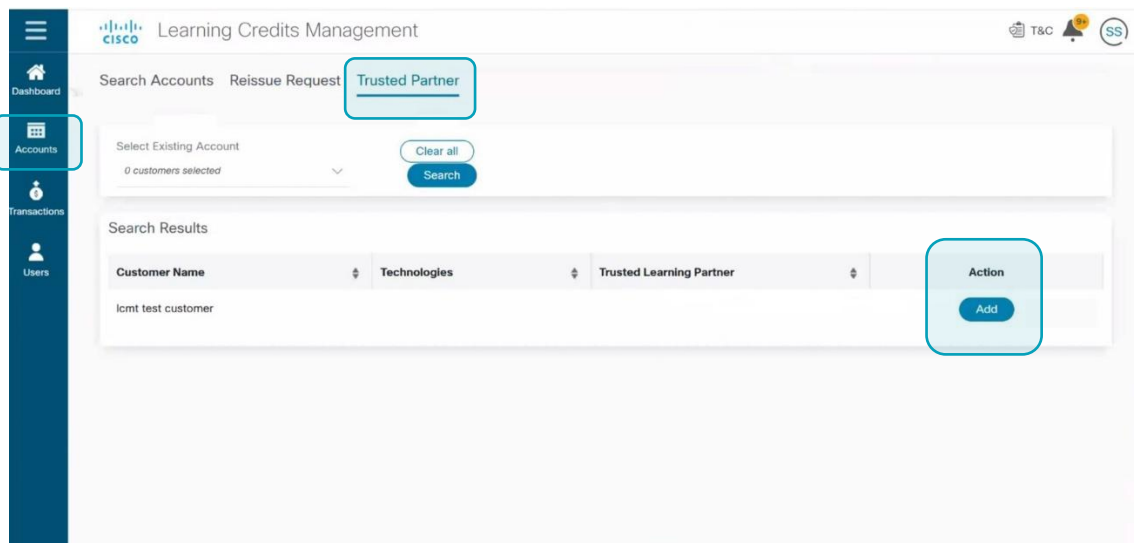
### Important Notes on the process below:

- Any changes require acceptance of the Terms & Conditions.
- You can add Fast Lane as an additional Trusted Learning Partner even if you already have another provider selected.

## How to Select Fast Lane as Your Trusted Learning Partner

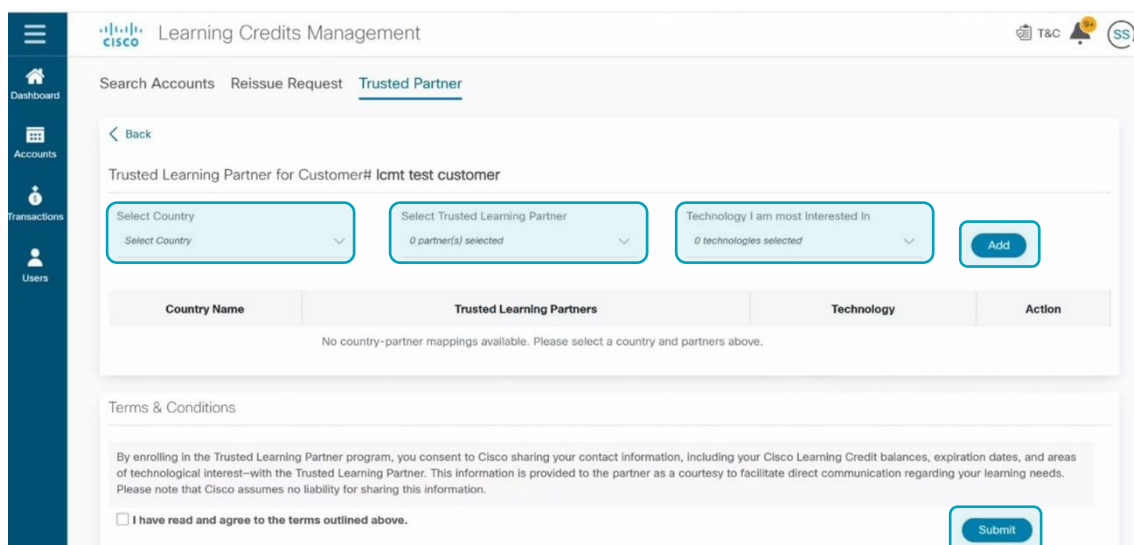
Follow these simple steps:

1. Once the Team Captain has logged into the *Learning Credits Management Tool*, navigate to the “**Accounts**” icon and open the **Trusted Partner** tab.
2. Click “**Add**” under **Action**.



The screenshot shows the 'Learning Credits Management' interface. On the left sidebar, the 'Accounts' icon is highlighted. The main content area shows the 'Trusted Partner' tab selected. Below the 'Search Accounts' and 'Reissue Request' tabs, there is a 'Select Existing Account' section with a dropdown menu showing '0 customers selected' and a 'Search' button. Below this is a 'Search Results' table with columns: 'Customer Name', 'Technologies', 'Trusted Learning Partner', and 'Action'. The table contains one row with 'lcm test customer'. The 'Action' column has an 'Add' button highlighted.

3. Complete the following:
  - » Select your **country**.
  - » Choose **Fast Lane** as your Trusted Learning Partner.
  - » Pick the **technologies** relevant to your organization.



The screenshot shows the 'Trusted Partner' tab with the 'Add' button highlighted. Below the 'Add' button, there is a 'Trusted Learning Partner for Customer# lcm test customer' section. This section contains three dropdown menus: 'Select Country' (showing 'Select Country'), 'Select Trusted Learning Partner' (showing '0 partner(s) selected'), and 'Technology I am most interested in' (showing '0 technologies selected'). There is an 'Add' button next to these dropdowns. Below this is a table with columns: 'Country Name', 'Trusted Learning Partners', 'Technology', and 'Action'. The table contains a message: 'No country-partner mappings available. Please select a country and partners above.' Below the table is a 'Terms & Conditions' section with a checkbox labeled 'I have read and agree to the terms outlined above.' and a 'Submit' button highlighted.

4. Click “**Add**”, accept the **Terms & Conditions**, and hit **Submit**.  
You’ll receive an on-screen confirmation and an email verifying your selection. Both your Cisco Account Manager and Fast Lane will also receive a nomination confirmation email, Fast Lane will then get in contact.